

Querying SnapShot

Tool #100 Report Builder (Query)

BEFORE YOU START

- * SnapShot = FILExxSS (xx = your CU ID)
- * SnapShot is an exact copy of FILExx as of the prior end-of-day (EOD). Same data, different moment in time.
- * SnapShot has a short shelf-life. Data is kept on a 1-day retention period.

ACCESS SNAPSHOT (FILExxSS)

1

Tool #	Title	Shortcut
Go! 100	CU*BASE Report Builder (Query)	QUERY

2

Build a Report

Option: 1 = Create

Name: Enter the name for your report or inquiry

Location: Enter the location where the report or inquiry is stored (QUERYxx)

3

Name: NEW
Location: QUERYWU

1

4

File name:

Location:

Member:

Format: