





Online Imaging Solutions Now Provides for Capture of Accounts Payable Invoices!



## **Begin Capturing Your Invoices**

Would you like to save your Accounts Payable invoices to your (CU\*Spy) online imaging solution? Now you can with our latest and greatest offering!

When you sign up to receive AP Invoices you can scan or \*PRINT! That's right, you can <u>print</u> your invoices to ProDOC where they can be saved for easy retrieval right from within CU\*BASE with "Smart Links".

Best of all it's **FREE** after a small one time setup fee!

# **Implementation**

- Imaging Solutions will build a vault table to hold your invoices and update your ProDOC definition file to reflect this new document type.
- Our team will also provide you with ProDOC printer installation materials, instructions, and demonstration.
  - If you don't want to install this yourself, we will assist you for \$15/PC.
- Imaging Solutions will train you how to capture invoices.

#### Here's How It Works:

### Signing Up

- Visit <u>open.cuanswers.com/apinvoices</u> and fill out the AP Invoice form to sign up.
- The Imaging Solutions team will contact you and conduct a brief survey to make sure you have what you need to get started.
- If you need hardware or SwiftView, CU\*Answers Network Services will provide you with a quote before installation.
- Imaging Solutions will provide you the Data Archival options form so you can include AP invoices. We will place them online for 18 months so you can keep them on disk for as long as your retention schedule dictates

### **Setup Fee**

A one-time setup fee of \$150

\*Requires SwiftView software and installation of the ProDOC Printer.

## **Contact Imaging Solutions today!**

imaging@cuanswers.com or cmssales@cuanswers.com

www.cuanswers.com/imaging-solutions



# Apply Online:

open.cuanswers.com/apinvoices