

Debit Card Round Up

INSIDE THIS GUIDE:

This guide describes how you can offer members the opportunity to "round up" each debit card transaction and deposit the funds into a configured savings or checking account.

Last Revision date: May 20, 2025

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Product Features

Your credit union can assist members by automatically "rounding up" each debit card purchase (attached to a configured checking account) and depositing the funds into a designated savings or checking account. This product is available for credit unions using either online or batch ATM/Debit processing. Transfers are made during end of day processing.

When a debit card purchase is made, the transaction is rounded up to the nearest dollar, and the increased amount is then transferred to the savings or checking account selected by the member, or a G/L associated with a "donation recipient" as defined in the configuration. This transfer account or charity is selected when the member opens a checking account configured for the debit card round up program, or via Member Personal Banker. (They can also do this selection in online banking, if allowed by your credit union.)

The "round up" funds that are deposited come from the member's checking account to which the debit card is attached, so this service can be provided to members at no cost to the credit union.

The round up program can be used with checking accounts only (application type SD) and is configured as part of the Dividend Application (DIVAPL) code. In this manner, the credit union can define which checking products are eligible. This program is at the *account* level, not the debit card level. If a member has multiple debit cards, all card activity will be treated the same on that specific account. Members are configured to start or stop the round up via Member Personal Banker.

The most important element of the Debit Card Round Up feature is one that might not be obvious at first glance. The round up process is *not* posted immediately, on a per-transaction basis. Instead, a daily process will calculate the round up amount for all debit card transactions posted that day and post a single transfer from the checking account to the savings account.

• The debit card roundup program can be used by credit unions using online and batch ATM/Debit card processing.

How Do Transfers Work?

The most important element of the Debit Card Round Up feature is one that might not be obvious at first glance. **The round up process is** *not* **posted immediately, on a per-transaction basis.** Instead, a daily process will calculate the round up amount for all debit card transactions posted that day and post a single transfer from the checking account to the savings account. These transfers are made during end of day processing.

To put it another way, if you go to Macy's and spend \$94.73, the transaction that posts to your account will be exactly \$94.73, <u>not</u> \$95.00. At the end of the day, that extra 27¢ (along with any other amounts calculated on other purchases throughout the day) will be transferred from your checking to your savings account.

The primary reason for this, of course, is that we do not want to do anything that would potentially interfere with the normal handling of the transaction between the member and the merchant. If you buy something from Macy's for \$94.73, <u>all</u> the parties involved (Macy's, the debit card vendor, the member, the credit union, and CU*BASE) need to use that \$94.73 figure, especially if the transaction ends up needing to be reversed.

Of course, a member might choose to write down \$95 in their checkbook to make the math easier, but ultimately, they still need to be able to see that the debit card transaction on their statement matches the receipt for the stuff they bought.

More information on Transfers

Members can select which savings or checking account receives the round-up funds by choosing another one of their accounts (IRA and HSA accounts are not eligible) or even another member's account. The credit union can, however control which *types* of accounts members can choose from, and can even specify a single, specially designed dividend application.

• One caveat with this is that if you transfer funds to a checking account, it must be of a different Dividend Application than the checking account accruing the round-up funds.

The funds transferred to this account come from "rounding up" debit card purchases, so the member is actually funding this program, not the credit union.

One transfer of all calculated funds will be made each day, and transfers are rounded to the nearest whole dollar. (A \$1.75 charge will result in a 25-cent transfer). Since the round-up transfer is not tied to the individual transaction(s) in any way, if a transaction is reversed, this will have no effect on the transfer, even if the reversal was done the same day as the transaction.

Funds are transferred only if they are available (i.e. the account is frozen or the funds are secured). If the designated transfer account is closed or frozen against deposits, the transfer will be skipped and a notation will appear on the Transaction Exception report. Round up transfers will not cause the account to post to a negative balance nor post below available funds. Partial transfers may be allowed (according to the credit union configuration, but they are noted on the Transaction Exception report as well.

There will be no catch-up transfers – if the transfer can't happen on Monday, then Monday's transactions never get rounded up. (This too will appear on the Transaction Exception report.) But if come Tuesday there's money, then Tuesday's transactions will be rounded up.

Included Transactions

Only debit card transactions will be included in the round-up calculations. Configuration will allow the credit union to decide whether to include signature-based transactions, PIN-based POS transactions, or both. Returns and reversals will not be included in the program.

Controls for the Transfer Account

Members won't automatically be prevented from spending the money that's in the transfer account, nor will that account necessarily be blocked from being used as overdraft protection on the checking account. But if a credit union wants to market this as more of a "forced" savings plan, the configuration allows them to specify only a certain DIVAPL(s) that can receive the funds, then use existing CU*BASE controls on that savings account:

- Set up a default Secured Shares record to freeze a certain portion of the account so the member has to keep at least a minimum in the account, or
- Set up a Club Account DIVAPL that works like a Christmas Club and simply freeze that account from withdrawals until a designated expiration date.

NOTE: CU*BASE dividend configuration allows a credit union to require a minimum balance to earn dividends in the account that receives the transfers.

Round Up and Donate to a Charitable Organization

If you have a close relationship with a SEG, it may be time to fire up your Dividend Donation program again to allow your members to make charitable donations via the debit card round up program. Configure the charity and the G/L in the Debit Card Round up configuration via **Tool #777**, and then set up the contribution during new account opening, via *Member Personal Banker*, or through the dividend donation enrollment in online banking, as covered below.

Tax reporting features are not included as part of the charitable giving dividend donation program.

Offer Debit Card Round Up Accounts Through Online Banking

Your credit union can configure your checking accounts to be an optional add-on debit card round up account and add it for sale in your rate board. Additionally, if your member wants to use the debit card round-up features, you can configure your program so that members can enroll online. to contact your credit union (via phone or in branch) to set up the debit card

In this case, you will want to compose your Sales Information so that it is marketing materials for the member to see when they enroll.

What Appears on Members' Statements for a Round Up Contribution to Another Membership?

If a member pays a round up amount to an account that is not their own, they will not see that account on their statements.

• While this is not the reason for the design, what it does allow is for credit unions to use a credit union account for charitable giving. If the member were to contribute their round up funds to a charity fund created by your credit union, your member will not see your credit union account on their statement. Learn more here.

Configuration

The activation of the Debit Card Round Up and its configuration are accessed in the Share Dividend Configuration.

Share Account Setup			
Suspend	Dividend application CK 01 FRANKENMUTH CREDIT UNION	Dividends are calculated EOD; Dividends are post	
Save	General Account Information		
Skip	Description REGULAR CHECKING	Prompt for credit report on open	
Qualified Dividends	Account range 110 to 112	Prompt for marketing club enrollment	
	Application type Share draft/checking products	Create secured shares record	
ARU/Online Banking	IRA plan type	Club processing allowed	
Restrict Mbr Desgn	HSA HSA	Allow account nicknames	
	Reg D transaction account Reg D transfers per month 00	Auto update member negative balance limits	
Checklist	Zero balance account option No action taken ~	Offer debit card round up program	
ANR Scoring	Freeze code All activity ~	Allow share secured via OLB	
	Default negative balance limit 0.00		
Debit Card Round Up	Configure Negative Balance Processing		
	ATM surcharge rebate program code		

Tool #777 Share Account Setup Screen

On this screen check *Offer debit card round up program*. Then use **Debit Card Round Up** to access the configuration for the selected Dividend.

Configure Debit	Card Round Up
Sales Info Donation Recipients	Card Round Up Dividend application CK REGULAR CHECKING Round up to nearest 1.00 Transactions to be included in the round up calculations: Image: Comparison of the comparison of th
	 Post partial transfers Allow Debit Card Round Up to be activated in online banking

Tool #777 > Round Up Config

Fill in the configuration of on this screen for Debit Card transfers. From this configuration, you can select the eligible types of accounts to accept the transfer and enter the sales information.

Donation Recipients allows you to configure donations to be transferred to a G/L, for example to a charitable organization or SEG. An explanation for this is following.

Field Name	Description
Round up to nearest 1.00	Defaults to \$1.00 and cannot be changed. A transaction amount will be rounded up to the nearest whole dollar and the additional amount will be transferred to the transfer account configured according to the account.
	For example, if the transaction was \$1.75, twenty-five cents would be transferred to the account
Transactions to be included	d in the round-up calculations:
Another screen field (make sure that the fields here match the case structure of the field in	Here is a description with a tool name. Remember that our tool style is a full bold on the entire tool name and number, with the title italicized such as this one Tool #464 <i>Loan Fines Configuration</i> .
CBX)	If you reference a tool again in some way in the same area/explanation, use only the tool number, bolded, like this Tool #464 in context, without the tool name. This is optional, you can always use the entire tool name.
Debit card signature- based purchases	Includes Debit Card purchases that are PIN based (origin 13). This defaults to being checked. This will not include returns or reversal. (The round up will not be removed later if the item is returned.) If this is unchecked the next checkbox must be checked.
Debit card PIN-based POS transactions	Include Debit Card purchases that are signature based (origin 16). This will not include returns or reversal. (The round up will not be removed later if the item is returned.) This defaults to being checked. If this is unchecked the previous checkbox must be checked.
Accounts eligible to receive transfers	Use the Select button to view all products with application type SH or SD (excluding IRA and HSA accounts). Select the accounts eligible to receive transfers by clicking the account and holding down the Ctrl key or use F9-Select All to select all accounts. Use Select to return to the configuration screen.
	This allows the credit union to specify a single special savings product that can be set up for secured shares, special rates, etc., if desired, or to select all accounts.
Transaction description for round up transfers	Enter the transaction description for the transfer that will appear on the member's statement and in the account history in Online Banking.
Post partial transfers	Select whether to allow partial transfers. Defaults as checked.

In the Sales Information area, enter the text you wish for your members to see when they enroll online.

Tool #777 > Round Up Config > Sales Information

Cer Memb	per Sales I	Information	
Talking Points		Enter PC Banking sales information for the following specific product.	
Copy Text		Product Type: CK Debit Card Roundup To include an optional link, enter a complete URL here	
		Comments	Open new window for link
		With Debit Card Round Up, you can use your debit card for everyday purchases and work towards your savings goals at the same timel Enroll a checking account for Debit Card Round Up. Then after every time you use your debit card, we'll round up the transaction to the next even dollar	characters, it might cause fragmented lines of text. Place the cursor at the end of the shortened line and press the Delete key to remove the line break and clean up the paragraphs as needed.
		amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account to another savings or checking account of your choicel It's that easy.	If you insert text or copy and paste text that exceeds the space provided, a pop-up window will appear. Select Yes to retain text you have written or pasted, but be careful, this may delete following text. Select No to cancel a paste.
		Save Changes	WARNING: Never check the "Remember my decision" checkbox on this pop-up window.

Donation Recipient Option

You can also configure donation recipients to receive the debit card round up funds. In this case, the funds are transferred to a credit union G/L.

From the first Debit Card Round up screen, select **Donation Recipients** to access the screen shown below. From here set up the donation recipients using the following two screens. You can even copy recipient configuration from one Dividend Application to another using Copy from Divapl.

Configure Rou	und Up Donation R	ecipients					
1.3							
Done	Dividend application	n CK REGULAR CHECKING					
Add Recipient	Options	•				[↑][↓]	
Copy From DivApl	Code	Recipient Name	G/L Account	Description	Last Maintained	By Employee	
	AMERI	AMERICAN CANCER SOCIETY	801.00	AVAILABLE	Jan 30, 2025		
1	1 August 1						
	2 Configure Rou	ind Up Donation Recipients - C	HANGE				
	Recipient code	AMERI Recin		ER SOCIETY			
	recipient code						
	G/L account	801.00					
	Description for	member withdrawal transacti	AMERICAN CANCER SOC	1			
	Tax ID and othe	r commente					
	Tax ib and othe	a commenta					
	$\leftarrow \rightarrow \uparrow$	(I) Ø (i) ? @		ହ୍ର Let Us Know	FR UDONRECFM_WDV	V020+DT	
I		• • • • •					

Tool #777 > Round Up Config > Donation Recipients

Opening an Account

When credit union employees open an account with a debit card attached that applies to the Debit Card Round Up program at the credit union, they will need to check the box to activate the program for the account and enter the account or recipient that will receive the transferred funds. These fields are conditional and will only appear on eligible accounts.

	°P*	
New Account Cre	eation	
Create Skip Round Up Info Work Checklist Procedures	Name MARY S MEMBER New account # 111 Next Available Opened Jan 30, 2025 🗗 MICR account Image: Comparison of the second seco	Account type REGULAR CHECKING Share draft check digit 4 Corp ID 01
	Dividend Payment Dividend pay code Addback	Automated Non-Returns Maximum negative balance 0.00 (Only if eligible) Lock this limit so it will not be changed by automated scoring
		Round Up Activate debit card round up Transfer to savings account OR-Donate to recipient Q
	Overdraft Se Opt in/out: IN = Member wants the CU to authorize & pa OUT = Member does NOT want the CU to aut Verified Sep 01, 2017 By KW	ervice for ATM & Everyday Debit Card Transactions y overdrafts on ATM & everyday debit card transactions horize & pay overdrafts on ATM & everyday debit card transactions

Opening a New Account

Check *Activate debit card round up* and enter the transfer account or select the dividend recipient. These fields are conditional and will only show on accounts that are configured for debit card round up. Once the member has opened an account with a debit card, credit union employees can use Member Personal Banker to activate the account or select the recipient for the Debit Card Round Up program (if the member opened the account online for example. Credit union employees can also change or enter the account to receive the transferred funds.

Member Personal Banker	
Search for feature containing	
Feature or Service	Status For This Member
Feature or Service A2A Account Relationships (add, modify or remove relationships)	Status For This Member Not Enrolled
Feature or Service A2A Account Relationships (add, modify or remove relationships) Bill Payment Enrollment	Status For This Member Not Enrolled Not Enrolled
Feature or Service A2A Account Relationships (add, modify or remove relationships) Bill Payment Enrollment Debit Card Round Up (enroll or change transfer account)	Status For This Member Not Enrolled Not Enrolled Enrolled

Tool #14 Member Personal Banker

From the following screen select Debit Card Round Up to advance to the selection screen.

Tool #14 > Debit Card Round Up...

🐯 Set Up Debit Card Round Up Transfer	
Member MARY S MEMBER	
Account 111 REGULAR CHECKING	
Activate debit card round up	
Round up debit card to nearest \$1.00 and	
Post an end of business day transfer to the following account	
-OR-	
Donate to recipient AMERI	
Last maintained Jan 30, 2025 by WRT	
Save	Learn More
← → ↑ ⁽¹⁾ 𝔄 ⁽²⁾ ⁽²⁾ ⁽²⁾ ⁽²⁾	の Let Us Know! FR (3785)

On this screen you can activate debit card round up and enter a transfer account or select a recipient. Use Enter to save any changes.

Use **Learn More** from this screen to view the Sales/Online Banking Information created for the dividend application.

Learn More from Previous

Member Sales Ir	Iformation	
Talking Points	Enter PC Banking sales information for the following specific product.	
	Product Type: CK Debit Card Roundup	
	To include an optional link, enter a complete URL here	
		Open new window for link
	Comments	
	With Debit Card Round Up, you can use your debit card for everyday purchases and work towards your savings goals at the same time! Enroll a checking account for Debit Card Round Up. Then after every time you use your debit card, we'll round up the transaction to the next even dollar amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account to another savings or checking account of your choice! It's that easy.	

Providing Access to the Member to the Feature

After setting up your configuration for online enrollment, you must grant the member access to enroll online. This is done via the contextual menus in **It's Me 247**.

You configure contextual menu access to both products using ItsMe247 Manager using the default "Debit Card Roundup". This grants the member access via the contextual menu, as shown in the following example. (You can also customize the wording the member sees.

- For more information, contact the Internet Retailer Support Center at irsc@cuanswers.com.
- To purchase ItsMe247 Manager, go to the CU*Answers store at https://store.cuanswers.com/store/irsc/cupublisher-self-service/



Contextual Menu Access to Debit Card Roundup

First the member clicks the contextual drop-down menu next to the checking account. Then the member selects Debit Card Roundup to start enrollment.

Mega Menu and Widgets

You can also grant access to Debit Card Round Up via the Mega Menu or widgets.

Once the member selects *Debit Card Roundup* from the contextual menu, they enter the enrollment screens. See previous page.

Member Enrolls Online

First, they select a general selection screen with default text, which is below. Then they enter the actual enrollment screens and see your marketing message you entered when you configured the program.

≡ Success	= Success
Debit Card Round Up With Debit Card Round Up, use your debit card for everyday purchases and work towards your savings goals at the same time! After enrolling a checking account for Debit Card Round Up, every time you use your debit card, we'll round up the transaction to the next even dollar amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account to another savings or checking account of your choice!	C Debit Card Round Up With Debit Card Round Up, use your debit card for everyday purchases and work towards your savings goals at the same time! After enrolling a checking account for Debit Card Round Up, every time you use your debit card, we'll round upthe transaction to the next even dollar amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account toanother savings or checking account of your choice!
Eligible Accounts 018 SHARE DRAFT Round Up OFF	 Round Up Settings for: 018 SHARE DRAFT I don't want to round up purchases made on my debit card for this account. I would like to round up purchases on my debit card for this account.
Page will timeout in 14:13	Page will timeout in 14:56
Chief Financial CU	Chief Financial CU This site contains links to other sites on the internet. We, and

First Page Text

Debit Card Round Up

With Debit Card Round Up, use your debit card for everyday purchases and work towards your savings goals at the same time! After enrolling a checking account for Debit Card Round Up, every time you use your debit card, we'll round up the transaction to the next even dollar amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account to another savings or checking account of your choice!

From here they select to enroll and the account where the round up funds will be deposited.

= Success	= Success
Contract Card Round Up	Control Card Round Up
With Debit Card Round Up, use your debit card for everyday purchases and work towards your savings goals at the same time! After enrolling a checking account for Debit Card Round Up, every time you use your debit card, we'll round upthe transaction to the next even dollar amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account toanother savings or checking account of your choice! Round Up Settings for: 018 SHARE DRAFT O I don't want to round up purchases made on my debit card for this account	Vour Debit Card Round Up preferences have been updated! With Debit Card Round Up, use your debit card for everyday purchases and work towards your savings goals at the same time! After enrolling a checking account for Debit Card Round Up, every time you use your debit card, we'll round upthe transaction to the next even dollar amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account toanother savings or checking account of your choice!
I would like to round up purchases on my debit card for this account. Deposit Round Up Cents from this Account to:	Round Up Settings for: 018 SHARE DRAFT I don't want to round up purchases made on my debit card for this account.
000 REGULAR SHARE	card for this account.
Page will timeout in 14:00	Deposit Round Up Cents from this Account to: 000 REGULAR SHARE
	Page will timeout in 13:20
Chief Financial CU	Chief Financial CU
This site contains links to other sites on the internet. We, and your credit union cannot be responsible for the content or	This site contains links to other sites on the internet. We, and

If allowed, you member may also be able to select a donation recipient. See the configuration section for more details.



Finally, they see confirmation that they are enrolled.

= Success							
Contract Card Round Up							
Your Debit Card Round Up preferences have been updated!							
With Debit Card Round Up, use your debit card for everyday purchases and work towards your savings goals at the same time! After enrolling a checking account for Debit Card Round Up, every time you use your debit card, we'll round upthe transaction to the next even dollar amount. At the end of each day we'll add up the rounded-up amounts and make a single transfer for that total from your checking account toanother savings or checking account of your choice! Round Up Settings for: 018 SHARE DRAFT							
 I don't want to round up purchases made on my debit card for this account. 							
 I would like to round up purchases on my debit card for this account. 							
Deposit Round Up Cents from this Account to:							
000 REGULAR SHARE							
Page will timeout in 13:20							
Chief Financial CU							
This site contains links to other sites on the internet. We, and							

At this point the member is enrolled. Your credit union does not need to take further action.

Reports

Posting and Exception reports are archived daily in the Member Service category of CU*SPY. The posting report show all transfers made, while the exception report shows any cases where the funds weren't transferred along with a reason description (funds not available, account frozen, etc.).

Round Up Transaction Register (TRUPST)											
3/14/10 14:06:49	TEST CREDIT UNION			TRUPST	PAGE						
RUN ON 4/26/10	ROUN	D UP TRANSFER T	RANSACTION RE	GISTER							
			PREVIOUS	CURRENT							
ACCOUNT # DIVAPL	DEPOSIT	WITHDRAW	BALANCE	BALANCE	DESCRIPTION						
12742-110 CK		1.00	467.59	466.59							
12742-030 EC	1.00		.05	1.05							
** TOTAL NUMBER OF TRANSFERS		1									
** TOTAL AMOUNT OF TRANSFERS		1.00									

Round Up Transfer Exception Register (TRUPST2)

3/14/10 15:59:00			TEST CREDI	T UNION	TRUPST2	PAGE	
RUN ON 4/26/	10	ROU	ND UP TRANSFER E	XCEPTION REGISTER			
	TRANSFER	CURRENT	AMOUNT NOT				
ACCOUNT #	ATTEMPTED	BALANCE	TRANSFERED	ERROR REASON			
400926-002	.40	8.85	.40	SAVINGS ACCOUNT FROZEN			
43059-070	.99	.51	.48	PARTIAL NOT TRANSFERED			
TOTAL NUMBER OF EX	CEPTIONS	1					

NOTE: If partial transfer is posted, the amount that was not transferred appears on the Exception Register report.