

Data Warehouse (FILExxDW) Security Access Change Form

This form must be used to request any adjustments in security (new or modifying existing) to employee access and security permissions to the credit union's hosted data warehouse. Security adjustments must be requested by an authorized credit union security officer.

	Credit Union		Employee
CU ID:		Name:	
CU Name:		CU*BASE ID:	

Please Note: A separate tool, Library Authority (Tool #1981) allows you the ability to manage the read and write permissions to your data warehouse library (FILExxDW). Report Builder (Tool #100) allows you the ability to access and write data to your data warehouse library (FILExxDW). This form specifically focuses on the permissions regarding data extraction and external data uploads.

Download Authority

Allows the stated employee the ability to download contents from your Data Warehouse (FILExxDW) to their local PC

- Revoke Employee's Download Authority
- Grant the employee above Download Authority to all current and future tables within my Data Warehouse
- Grant Download Authority to only the tables explicitly listed below:

Upload Authority

Allows the stated employee the ability to upload external data from their PC into your hosted Data Warehouse (FILExxDW)

- Revoke Employee's Upload Authority
- Grant the employee above Upload Authority to all current and future tables within my Data Warehouse
- Grant Upload Authority to only the tables explicitly listed below:

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- I understand that granting these authorities potentially elevates the risk of data leaks and that internal provisions must be made to secure any data stored on local workstations or network drives.
 - I understand that the contents of my Data Warehouse are the responsibility of the credit union, and any lost or overwritten data resulting from unintended data uploads and the resulting implications are the sole responsibility of the credit union.

Security Officer Name:		Phone:	
Signature:		Date:	

Return completed form to ai@cuanswers.com.
 Forms are generally processed within 5 business days.