

Date: \_\_\_\_\_

SettleMINT EFT Team  
CU\*Answers  
6000 28<sup>th</sup> Street SE  
Grand Rapids, MI 49546

Dear SettleMINT EFT Team,

We would like to gather information on bringing our credit card processing in house with CU\*Answers and \_\_\_\_\_. We are a current credit card processing client of \_\_\_\_\_. We would like to request a conversion date of \_\_\_\_\_, to be confirmed by our vendor, for a potential move to pass-through processing. We understand we will need to sign a new contract and provide a letter of intent at least 6 months prior to the aforementioned date.

We  do  do not have our own BIN.

(We understand that if we do not have our own BIN, all of our plastics will need to be reissued prior to conversion.)

Sincerely,

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Credit Union: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

*Please return this document to [settleminteft@cuanswers.com](mailto:settleminteft@cuanswers.com).*

*Upon receipt of this document, the CU\*Answers SettleMINT EFT team will schedule a conference call with you to discuss the project.*