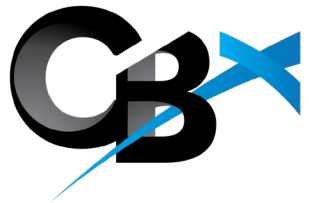


Building a Teller Check Capture Solution via eDOC CheckLogic



PROJECT #64086

UPDATED 3/11/2026

MOCKUPS ONLY; SUBJECT TO CHANGE

Scanning Checks at the Teller Line

Step 1

Teller selects the **Outside Checks** button

CU has eDOC CheckLogic
Teller Client active in config

NOTE: Scanning will be supported in standard Teller (not Xpress Teller) only for this phase

The screenshot shows the ABC Credit Union Individual Account interface. The top header displays the logo and the text "ABC CREDIT UNION - Individual Account". The main content area is titled "SUZIE Q MEMBER" with "MEMBER" and "Account # 4355" below it. A promotional banner reads "ENCOURAGE MEMBERS TO PREPARE FOR THE HOLIDAYS WITH OUR HOLIDAY LOAN SPECIAL!". The interface is divided into two columns. The left column contains a sidebar with menu items: "Verify Member", "Trans Override", "Post", "Misc Receipts", "Bal Forward/New Member", "Bal Forward/This Member", "Unlock # Items", "Sales Tools", "In-House Checks", "Outside Checks", "Phone Operator", "Show Nicknames", "Show Card #", and "Procedures". The right column displays transaction details. The "Outside checks" field is highlighted with an orange arrow. Below it, there are checkboxes for "Suppress balances" and "Suppress receipt". At the bottom, a table shows account balances and descriptions.

Loan Payoff or Current Balance	Loan Payment or Net Available	Description	Account Type	Deposit Am
731.31	726.31	REGULAR SAVINGS	000	0
9,565.83	9,565.83	CHECKING	110	0
32.13	0.00	*****9215	900	0

Step 2

Teller chooses how checks will be entered

Cannot do both in the same flow

The screenshot shows the ABC CREDIT UNION - Individual Account interface. A modal dialog titled "What method would you like to use?" is displayed over the account details. The dialog contains two orange buttons: "Scanned" and "Manual". Below the buttons is a navigation bar with icons for back, forward, up, and other actions, along with a "Let Us Know!" link. A "Suppress receipt" checkbox is also visible. The background shows the member's name "SUZIE Q MEMBER" and account number "4355". A promotional banner for holiday loan specials is also present.

What method would you like to use?

Scanned Manual

← → ↑ ⏸ ⌂ ⓘ ? Ⓞ

Let Us Know!

Suppress receipt

Amount	Description	Type	Deposit Am
731.31	726.31 REGULAR SAVINGS	000	0
9,565.83	9,565.83 CHECKING	110	0
32.13	0.00 *****9215	900	0

Displays a special outside checks screen and launches the eDOC scanning application

Goes to the existing outside checks screen

Step 3

SmartLink calls CheckLogic teller website with teller's CBX username and member acct base

Teller scans checks into eDOC's Teller Capture website and submits, which sends the information to CBX

Max # of checks that can be scanned: 588

The screenshot displays the 'CBX Outside Checks' interface. At the top, it shows the user 'PLINDBERG' and account '2020-0-0'. The main area is divided into two panels: 'Item List' and 'Item Detail'. The 'Item List' panel contains a table of checks:

Check #	Routing	Acct	Amount	Status
Check #1117	211385556	23803582	\$147.38	Ready to Submit
Check #1117	211385556	23803582	\$147.38	Institution Review Required: Duplicate
Check #1167	211385556	23803582	\$0.99	Ready to Submit
Check #1255	211385556	23803852	\$33.06	Ready to Submit

The 'Item Detail' panel shows a scanned check image for \$147.38, dated 3/17/09, payable to 'John Doe'. Below the image, there is a 'Reject Explanation' section with a table:

Route	MICR Account	Serial	Amount
211385556	23803582	1117	\$147.38

At the bottom of the interface, there are buttons for 'Start Scanning' and 'Continue', with two orange arrows pointing to them. A summary bar at the bottom left shows '4 items' and a total amount of '\$328.81'.

Step 4b

CBX applies configured check holds; teller adjusts hold days (if needed) and enters account types

If any checks were missed, teller must use **Clear Entries**, which removes the holds and starts over at step 3

CBX Outside Checks

UNDER T DOGGIE
Account # 3131

Continue >
Clear Entries >
Date Calculator >
Deposit Hold Settings >

Screen total **181.43** # items **3** Default hold days **01** **BUSINES**
Total checks **181.43**

Check Amount	Days	Type	Check Amount	Days
147.38	1	001	0.00	1
0.99	1	001	0.00	1
33.06	1	001	0.00	1
0.00	1		0.00	1
0.00	1		0.00	1
0.00	1		0.00	1
0.00	1		0.00	1
0.00	1		0.00	1

New "copy" feature duplicates the type to all items

Step 5

Teller completes all transaction details and clicks Post

Transaction is posted to the member's account, and a signal sent to eDOC to post the batch

Images are archived, attached to the member's account base

CU*ANSWERS - Limited Liab Co(LLC) Account Comments on File

UNDER T DOGGIE **GOLD-ING Member**
MEMBER Account # 3131 Principal [More Info](#)

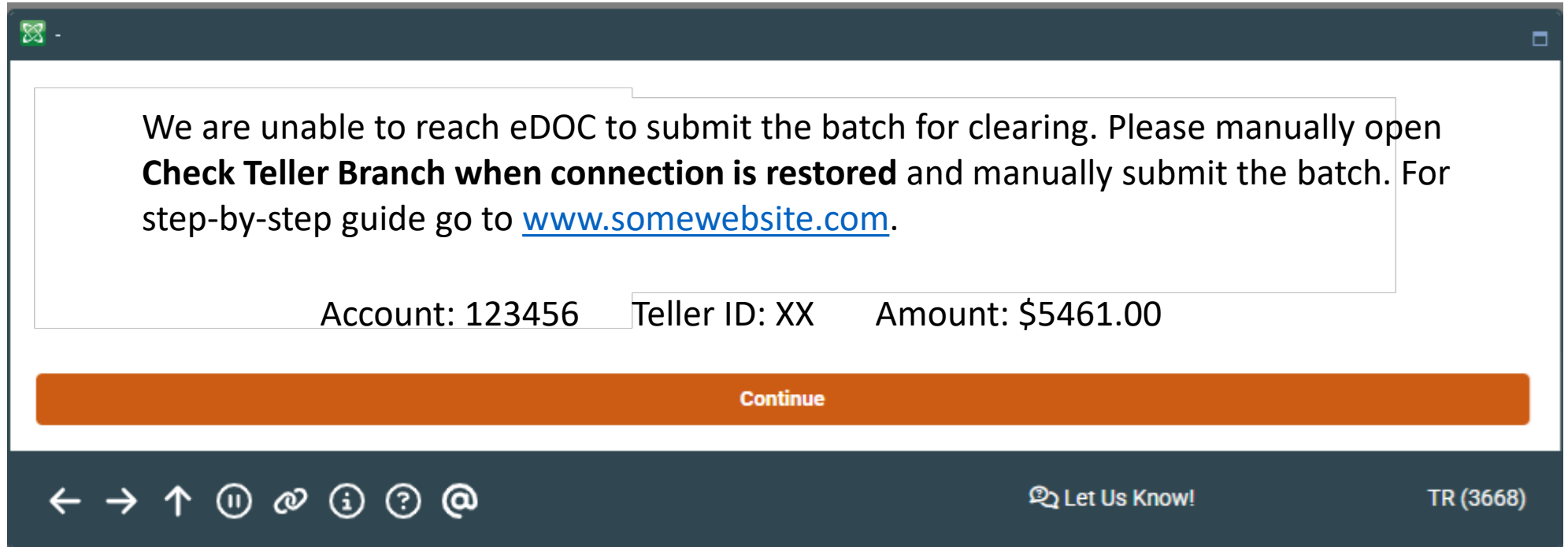
Cash	<input type="text" value="0.00"/>	Total funds in	181.43
Outside checks	181.43	Transaction net total	0.00
Inhouse checks	0.00	Cash back	181.43
Total funds in	181.43		

items 3 Suppress balances
 Suppress receipt

Loan Payoff or Current Balance	Loan Payment or Net Available	Description	Account Type	Deposit Amount	IRA HSA	Withdrawal Amount	IRA HSA	Proc Code	JO
2,414,895.07	2,383,294.64	MAD MONEY	000	0.00		0.00			

Step 5.1 – if eDOC is down

After posting, if eDOC does not respond **successfully** confirming the checks were posted, **display a UI modal** providing instructions to the teller.




Step 6

Receipt is generated

Receipt Application

Page 1 / 1



X [No signature pad detected.]

I HAVE REVIEWED THIS RECEIPT FOR ACCURACY AND
ACKNOWLEDGED THE TRANSACTION IS CORRECT.

Member number 56869
Member JOHN DOE
Date and time 09/23/2025 19:28 ET
Branch/served by 01/89
Receipt ID 0195241

-----Today's Transactions-----

Acct	Transaction	Amount
	CASH IN	150.00
-010	CHECKING DEPOSIT	150.00
	CASH BACK	.00

-----Reprint-----
-----End of Receipt-----

Teller ID: 89
Account: 56869
Comments: [Empty text box]

[? Tips for Scanning Document](#)

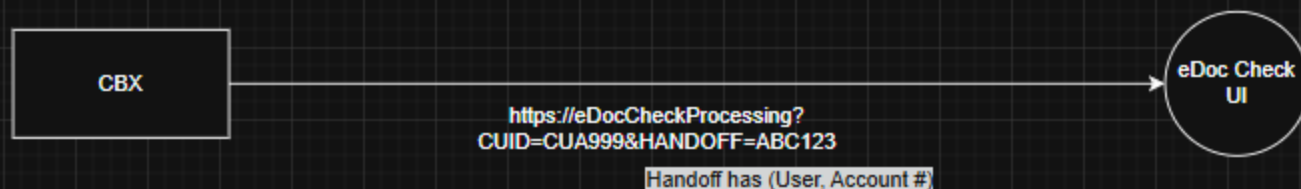
Scan Upload

Print

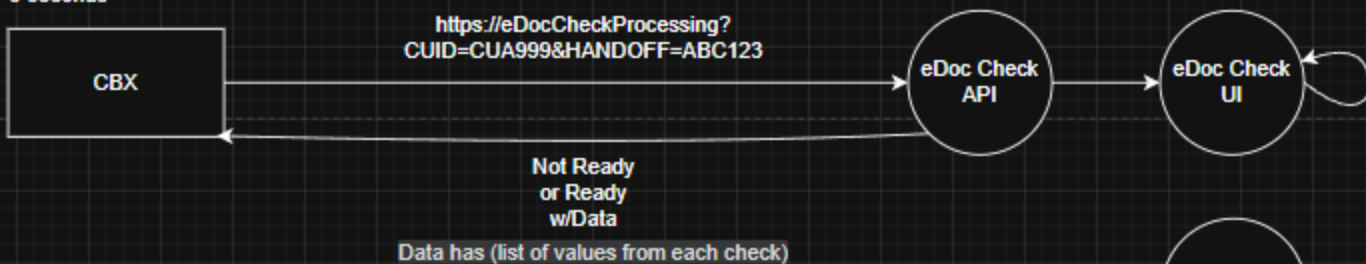
Send To Member

Save / Done

Step 1) User clicks the Check Batch button in CBX.



Step 2) CBX requests status of check process every 3 seconds



Step 3) CBX receives "Ready w/Data"



Step 4) CBX when the batch is Posted. Call the eDoc Check API to update Status

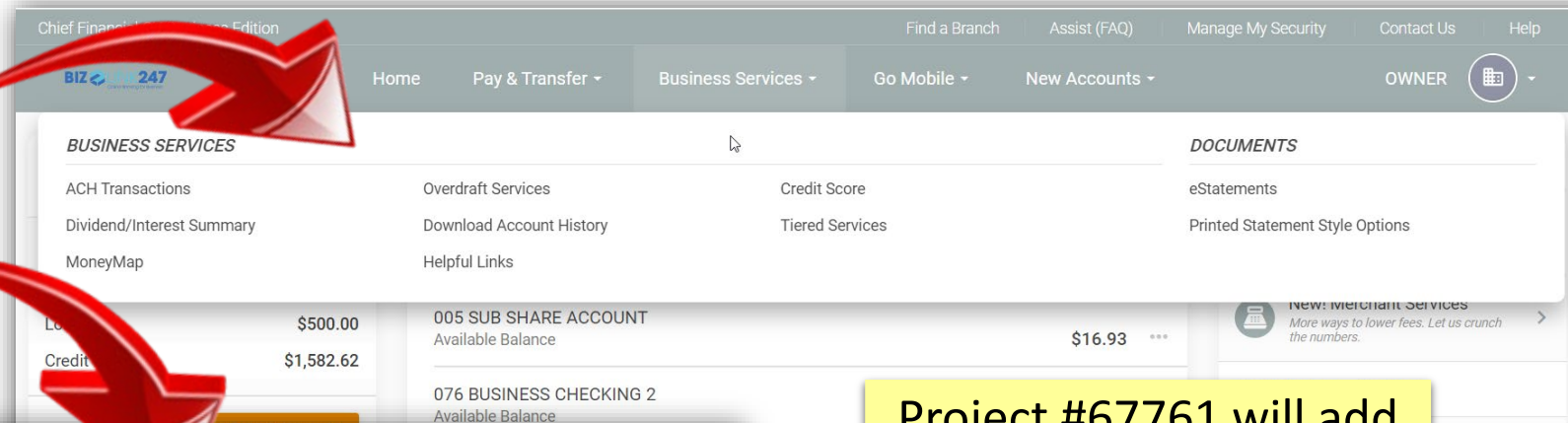


Teller Balancing

- TBD: Do we want any reports to help Tellers balancing their drawers at the end of the day?
 - Standard report by batch
 - Adding member numbers where necessary
 - Be able sort by teller?
- Limit max # of checks
 - Standard Teller can take up to **588**
 - Xpress Teller can take up to **20**

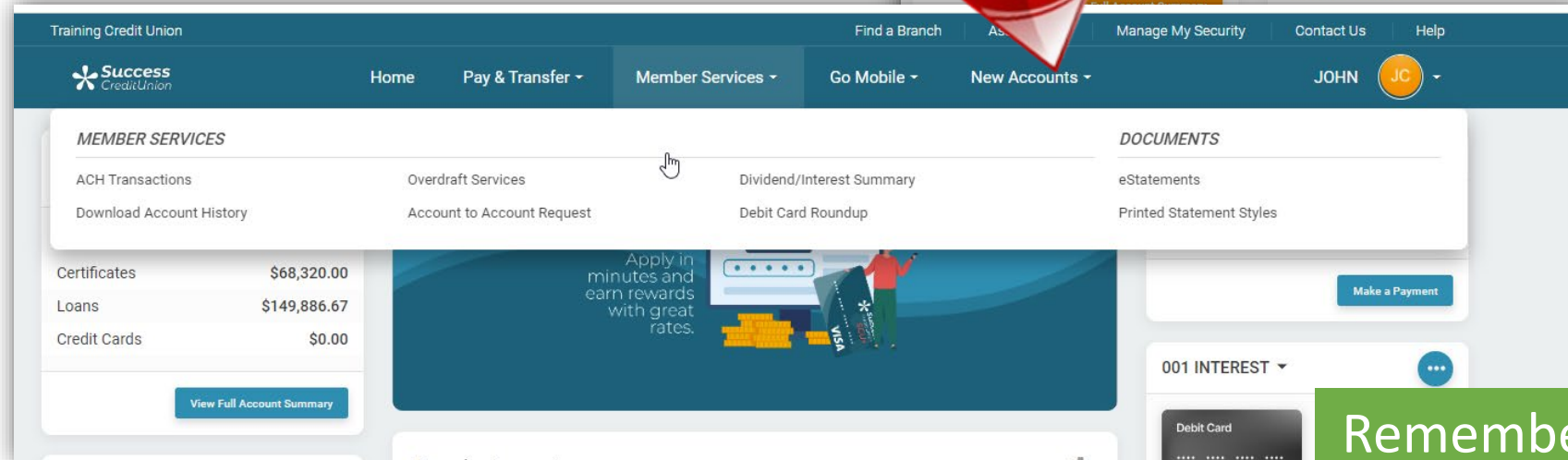
Viewing deposited checks in online banking

Use CU Publisher to add links from master menu and/or side-bar link widgets



Project #67761 will add a viewer to online banking to view deposited check images by membership

Remember that images are stored by account base not suffix



Things to Remember

REQUIREMENTS

- Will require a separate scanner for each teller

NOT COVERED BY THIS PROJECT

- Online member viewing of checks deposited via:
 - National shared branching
 - Image-enabled ATMs (other than deposits via an envelope)
 - ITMs (will require separate vendor project)
- Viewer in CU*BASE for CU employees to see these checks
 - Separate project later