

Product:	Version #:	To be released to:	On date:
CU*BASE® GOLD	20.12	Online CUs	December 13, 2020
		Self-Processors	December 13, 2020

ATTENTION CREDIT UNION SECURITY ADMINISTRATORS

With each new release, take a look at the brand-new tools being introduced and assign them to the appropriate employees once the release goes live. To find the new tools introduced in the most recent release:

From the Home Page:

1. Click 
2. Choose **_NEWTOOLS**
3. Click Select or 

TIP: Remember you won't see them listed under "My Tools" until you've been assigned access to them!

In Employee Security:

1. Launch **Tool #327 CU*BASE Employee Security**
2. Click **All Tool Assignments**
3. Click the Categories  button
4. Choose **_NEWTOOLS**
5. Click Select or 

UPDATED TOOLS IN THIS RELEASE

Tool #	Previous Tool Title	New Tool Title
922	Update 1099-A, C, and MISC Tax Form Data	Update 1099-A, C, MISC, NEC Form Data
1013	1099-A,C, Misc Information Report	1099-A, C, MISC, NEC Information Report

MENU CHANGES: CU*BASE OPERATOR EDITION

For self-processing credit union clients only.



To adjust access to these commands:

1. Navigate to OPER, go to MNOP12 and launch **#23 Employee Security for OPER Cmds**
2. Use **Oper Menu Security (F2)**
3. Use **Alternate View** to sort the list by menu name
4. Type the menu name and use Enter to display all users who currently have access to that menu
5. Select one or more users in the list (hold Ctrl and click to select multiple names), then use **Edit** to adjust access to individual menu commands

Remember that if a person already had access to the commands on a particular menu, new commands added to that menu will be set up to *allow* access (checked) for that person automatically.

Menu Name	Old Menu	New Menu
<p>MNOP05</p> <p><input type="checkbox"/> Added Option 9, Prepare 1099-NEC File</p>		

END