



Sage Direct, Inc. Certification of Move Update Compliance

The undersigned authorized representative of: *(Mail owner)* _____ hereby acknowledges that mail must meet the Move Update standards in order to qualify for First-Class Mail Discounted Prices or for Standard Mail Discounted Prices. The standards for First-Class Mail are set forth in the DMM 233, 333 and 433, and the standards for Standard Mail are set forth in DMM 243, 343 and 443. The undersigned certifies:

The addresses on all First-Class Mail and Standard Mail submitted to Sage Direct for mailing at discounted prices have been updated within 95 days of the date the mail is submitted to the Postal Service using the following approved address updating process:

CHECK ALL THAT APPLY:

- NCOA product
- One Code ACS/ ACS product
- Appropriate ancillary service endorsement *(Including appropriate address record corrections)*

The undersigned acknowledges and agrees that the: *(Mail owner)* _____ will be liable for and will pay, subject to appeals described by postal laws and regulations, any revenue deficiency assessed on discounted First-Class Mail or discounted Standard Mail submitted directly to the USPS or indirectly through a mailing agent.

(Mail owner) _____ agrees to submit an updated Move Update Compliance Form to the mail preparer if any information provided on this form changes.

I hereby certify on behalf of *(Mail owner)* _____ that all information furnished on this form is accurate, truthful and complete. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.

Printed Name: _____

Signature: _____

Title: _____

Company Name: _____

Telephone Number: _____ Date: _____

NOTE: This form is valid for up to one year from date signed.