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# SOFTWARE DEVELOPMENT LIFE CYCLE (SDLC) POLICY

## Temporary Addendum for Fiscal Year 2015

This addendum documents the temporary changes to the CU\*Answers Software Development Life Cycle (SDLC) policy that must be made during fiscal year 2015 in order to accommodate the transition to a new Project Log Management (PLM) tracking system for development projects.

In addition to implementing new software tools, during 2015 we will be undertaking a project to thoroughly review the Software Development Life Cycle (SDLC) policy as well as all related publications and internal documentation, and update it to reflect the evolution of the CU\*Answers production factory. The goal is to implement all changes at the start of fiscal year 2016.

*For an outline of our plan for completing the review and publishing new guidelines, refer to the separate “Approaching the SDLC Update” document.*

→ **Unless otherwise noted, all adjustments outlined below are in effect from March 1, 2015, through September 30, 2015.**

### ADJUSTMENTS TO SDLC POLICY RULES FOR 2015

- Due to the new software, the project submission process will change to no longer be driven by the paperwork (physical printed project sheet/attachments) but rather by the creation of a project record in the new tool. Users will still need to submit the paperwork for use during development, but the timeline restrictions relative to submitting that paperwork are no longer enforced.
- All references to “project sheet” should be considered “project” (referring to the electronic record rather than an actual sheet of paper).

Other adjustments:

<i>Current SDLC Section (Page #)</i>	<i>Adjustment</i>
Origination and Approval Process > Approval Requirements by Project Classification (pg. 6)	<ul style="list-style-type: none"><li>▪ Remove CEO from the “Program Modifications” approval procedure as well as for Operations-only project types.</li><li>▪ Requests for GOLD-only (GUI) changes will require only general administrator approval.</li><li>▪ Conversions projects no longer must be approved by the CIO.</li><li>▪ Projects related to standard CU*BASE forms will be classified separately for tracking</li></ul>

**Revision date: March 3, 2015**

<i>Current SDLC Section (Page #)</i>	<i>Adjustment</i>
	purposes but will still use the same approval process as custom form requests.
Tracking Progress of Projects (pg. 7)	<ul style="list-style-type: none"><li>▪ The <i>Monitor</i> tool is temporarily suspended.</li><li>▪ Status codes will be changing as the new software is configured (some codes will be consolidated, some will be eliminated, and new ones will be added).</li></ul>